**Pragnya Education Trust’s**

**Pragnya college of management & computer studies,**

**Handewadi, Pune-411060, 2019-2020**

**Assignment**

**Class: BBA Semester I**

**Subject: Principle of Management**

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1. Explain the meaning and functions of management? Also write about Management as a Profession and a Social System?
2. Write a brief about the Contribution of Henry Fayol and Peter Drucker?
3. Explain the meaning, need and types of forecasting?
4. Write a note on Planning along with its merits and demerits?

**Subject: Business Communication Skills**

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1. Explain the need of effective communication? How to overcome the barriers to communication?
2. Write a note on Forms of written communication?
3. What are the constraints in Constraints in developing effective written communication?
4. What are the different Grapevine situations that can be arises while working in aorganisation?

**Subject: Business Accounting**

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a) Explain the different Principles and conventions of financial accounting along with the Classification of accounts?

b) How to prepare the Trial Balance of Final accounts of sole proprietorship?

c) Explain the important terms related to Bank Reconciliation?

d) Explain the meaning of Meaning of Bank Reconciliation?

**Subject: Business Economics Micro**

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a) Explain the Scope of business economics, forms of economy and the other economic activities?

b) What are the determinants of demand, individual demand, and market demand?

c) Explain the Concept of Price and output determination in different market conditions?

d) Write a note on :

1. Demand Analysis
2. Supply Analysis

**Subject: Business Maths**

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a) What arethe meaning of Geometric Progression, Harmonic and Arithmetic Progression, Summation of series?

b) How to prepare the profit and loss account. Explain with examples?

c) Explain determinants along with Determinant of order three?

d) Write a note on:

1. LPP
2. Permutation And Combination

**Subject: Business Demography**

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a) Explain the Study of demography as an essential discipline of social economic change?

b) Explain the concept of Concept of sex ratio age and sex pyramid?

c) Define Literacy and its importance in Modern society?

d) Explain the Concept of working and dependent population?