**Pragnya Education Trust’s**

**Pragnya college of management & computer studies,**

**Handewadi, Pune-411060,**

**Examination(2017-2018)**

**Class: B.B.A(CA) Semester I**

**Sub: Modern Operating Environment And MS Office Marks :30M Time : 1hour**

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**All question carry equal mark attempt any three questions**

1. Explain Computer Characteristics, Concept of Hardware, Software , Evolution of computer and Generations?
2. Explain Assembler, Compiler, Interpreter? Explain Characteristics of good Language?
3. Explain what is Netwoking? Write about Basic elements of a Communication System? Explain Data transmission media?
4. Explain how to create a table in Ms-office? Explain spell check feature in Ms-office?

**Sub: Financial Accounting Marks :30M Time : 1hour**

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**All question carry equal mark attempt any three questions**

1. Explain the concept of Financial Accounting- Definition, Scope, Objectives & Limitations?
2. Explain Accounting Process, Journals, Ledger, Cash Book with example?
3. Important provisions of Companies Act 1956 in respect of preparation of final Accounts?
4. Explain Depreciation: meaning , Need, Importance & Methods?

**Sub: Principles of Programming and Algorithms Marks :30M Time : 1hour**

**All question carry equal mark attempt any three questions**

1. Explain what is problem solving? Explain about algorithm?
2. Explain the concept of recursion? Explain the concept to find out factorial of a Number with algorithm?
3. Explain the concept of Flowchart in detail ?
4. Draw flow chart for Maximum of 2 numbers?

**Sub: Business Communication Marks :30M Time : 1hour**

**All question carry equal mark attempt any three questions**

1. Define communication? Write Objective, Process, importance of communication?
2. Explain methods of communication? Explain Written Communication-Advantages & Limitations?
3. Explain the Art of Listening, Principles of Good Listening, Barriers to Listening?
4. Write a Job application letter considering example company?

**Sub:** **Principles of Management Marks :30M Time : 1hour**

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**All question carry equal mark attempt any three questions**

1. Explain the Concept of Management ? Write about Universality of management?
2. Write about Contribution of F.W.Taylor in Evolution of management Thoughts ?
3. Explain Classes of Decisions & Levels of Decisions ?
4. Explain Total Quality Management & Stress Management?