



Pragnya Educational Trust's

Pragnya College of Management & Computer Studies

Handewadi Pune

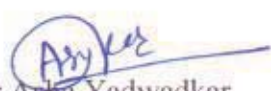
Date: 03 August 2019

NOTICE

It is hereby informed to all the students of Pragnya College (**Semester I, III & V**) that a three-day workshop on Soft Skills Training is being organised in the college dated (**7th, 9th, 13th**) in the month of August. This is a good platform for our students to learn the soft skills, which will be very beneficial for their future.

As we have outsourced training of soft skills with "**Nilaya ICATS Institute of Commerce**", **Pune**. All the students are hereby directed to attend this training program without fail and get benefitted by this workshop.

Schedule for Training Program	
10:00 AM to 11:00 AM	Training session I
11:00 AM to 12:00 PM	Break
12:00 AM to 01:00 PM	Training Session II


Prof. Dr. Asha Yadwadkar
(Principal)

Pragnya College of Management & Computer Studies

Principal
Pragnya College of Mgmt. & Comp. Studies
Pune-411028.



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Schedule for Soft Skill/Skill Based Courses

In Collaboration with Nilaya ICATS Institute of Commerce

Session 2019-2020

(Month-August,2019)

Date/Date	Session I: 10 a.m. -11 a.m.		Session II: 12 a.m. – 1 p.m.	
	Semester I	Subject	Semester III/ V	Subject
Day 1 7 th Aug	Topic 1	Problem Solving	Topic 1	Problem Solving
	Topic 2	Communication	Topic 2	Communication
Day 2 9 th Aug	Topic 1	Time Management	Topic 1	Time Management
	Topic 2	Team Work	Topic 2	Team Work
Day 3 13 th Aug	Topic 1	Critical Thinking	Topic 1	Critical Thinking
	Topic 2	Interpersonal Skills	Topic 2	Interpersonal Skills

Dr.Asha Yadwadkar
(Principal)

Pragnya College of Management & Computer Studies

Principal
Pragnya College of Mgmt. & Comp. Studies
Pune-411028.



MINUTES

Activity Report On 3 Days Soft Skill Training Program

Soft Skills is a very popular term nowadays, used to indicate personal & transversal competencies such as language and Communication capability, also ability of working in team and other personality traits. Soft skills are strategic to be successful in personal and professional life then is essential for the students when they try to obtain any kind of Job.

In order to improve these abilities, "Pragnya College of Management & Computer Studies" has conducted a 3 days Soft Skills Training Program, along with outsourced team members "Nilaya ICATS Institute of Commerce", Pune dated (7th, 9th & 13th) in the month of August.

Learning Objectives:

Following are the topics which has been covered:

1. **Problem Solving-** Problem solving skills are the ability to identify problems, brainstorm and analyse answers, and implement the best solutions. The students will really get benefitted if they are trained in this particular soft skill.
2. **Communication** – communication involves how you convey and receive information, interact with others and even tackle issues such as potential conflicts in the workplace.
3. **Time Management** – Time management is the process of organising and planning how to divide your time between different activities. If get it right, the work will be end smarter and done in a lesser time.
4. **Team Work** – Team work skills involve your ability to work cooperatively with others. Regardless of your role, you need to able to work well with others. With this skill students will be able to manage the work efficiently.
5. **Critical Thinking** – Critical thinking is the ability to think clearly and rationally, understanding the logical connection between ideas.
6. **Interpersonal Skills** – People with strong interpersonal skills tend to build good relationships and can work well with others. They understand family, friends, co-workers and clients well.

Methodology:

1. Experiential Learning
2. Ample use of role plays
3. Share real life examples, share their experiences and also facilitate discussions to address students' queries.

At the end of these Programs, students gain confidence to understand their quality and their gaps. They get the zeal to work on their weak areas and with a firm conviction all the students can do best in their future.





Here are the list of students attended Soft Skills 2019-2020

Sr. No.	Name of the Students	Class	Signature
1	BHANGALE HIMANSHU RAMLAL	F.Y.B.B.A.	Himanshu
2	BHATI CHETNA MOHANLAL	F.Y.B.B.A.	Chetna
3	BHAVSAR SIDDHANT HEMANT	F.Y.B.B.A.	Siddhant
4	BHOME TEJAS ANIL	F.Y.B.B.A.	Tejas
5	BHUSE RUSHIKESH AMOL	F.Y.B.B.A.	Rushikesh
6	BORADE OMKAR VIJAY	F.Y.B.B.A.	Omkar
7	BORADE ROHIT RAMESHWAR	F.Y.B.B.A.	Rohit
8	DESHPANDE PRATHAMESH PRAFULL	F.Y.B.B.A.	Prathamesh
9	DEVNOOR ROHAN BABU	F.Y.B.B.A.	Rohan
10	DHAMDHERE NISHANT DILIP	F.Y.B.B.A.	Nishant
11	GADEKAR TULSHI MANGESH	F.Y.B.B.A.	Tulshi
12	GAIKWAD ANIKET SACHIN	F.Y.B.B.A.	Aniket
13	GANDHI SHIVAM NITIN	F.Y.B.B.A.	Shivam
14	JADHAO SHUBHAM VASANTRAO	F.Y.B.B.A.	Shubham
15	KADAM DHANRAJ LAXMAN	F.Y.B.B.A.	Dhanraj
16	KADAM SUMIT BALAJI	F.Y.B.B.A.	Sumit
17	KADULKAR INDRANI GANESH	F.Y.B.B.A.	Indrani
18	KHIWANSARA AYUSH ALPESH	F.Y.B.B.A.	Ayush
19	KOTHAWALA MUSTAFA ALISAGAR	F.Y.B.B.A.	Mustafa
20	MAID SHUBHAM PRADEEP	F.Y.B.B.A.	Shubham
21	MANGLEKAR OMKAR PRADIP	F.Y.B.B.A.	Omkar
22	MHASKE KEDAR NITIN	F.Y.B.B.A.	Kedar
23	NAMBIAR PRANAV PURUSHOTHAM	F.Y.B.B.A.	Pranav
24	PANDEY VISHAL DEEPNARAYAN	F.Y.B.B.A.	Vishal
25	PATEL VARAD AMIT	F.Y.B.B.A.	Varad
26	PATEL YASH NAYANBHAI	F.Y.B.B.A.	Yash
27	PATHAN MUHAZIB MUKHTAR	F.Y.B.B.A.	Muhammed
28	PAWAR SAMIKSHA MANISH	F.Y.B.B.A.	Samiksha
29	RAO MANAV RAJENDRA	F.Y.B.B.A.	Manav
30	RASKAR KAUSTUBH DNYANESHWAR	F.Y.B.B.A.	Kaustubh
31	RATHOD KHUSHI DEVRAJ	F.Y.B.B.A.	Khushi
32	SHAHA SAKSHI MAHENDRA	F.Y.B.B.A.	Sakshi
33	SHAHA SAMBHAV SANDEEP	F.Y.B.B.A.	Sambhav
34	SOLANKI KUSHAL KALPESH	F.Y.B.B.A.	Kushal
35	SOMANI SARTHAK MANGESH	F.Y.B.B.A.	Sarthak
36	SUBHEDAR ATHARV UMESH	F.Y.B.B.A.	Atharv
37	SUTRAVE AKSHITA PRAKASH	F.Y.B.B.A.	Akshita
38	THAKUR DEEPAK HARISHCHAND	F.Y.B.B.A.	Deepak





Pragnya College of Management & Computer Studies

Schedule for Career Guidance & Student Counselling

Session 2019-2020

Date: 16/08/2019

Notice

It is hereby informed to all the students of Pragnya College of Management & Computer Studies of **(Semester VI)** that a workshop on **Career Guidance & Student Counselling** Training is being organised in the college dated **(20/08/2019)**, **Tuesday** in the month of February. The students are able to clearly understand the career exploration process and how their own skills and interest match up to a chosen career path.

We in collaboration with "**Nilaya ICATS Institute of Commerce**", **Pune** is organising this program. All the students are hereby directed to attend this training program without fail and get benefitted by this workshop.

Session I: 10 a.m. -12 p.m. T.Y. B.Com		Date & Day (20/08/2019), Tuesday	Session II: 02 p.m. – 04 p.m. T.Y. BBA/BCA	
Semester VI	T.Y. B.com		Semester VI	T.Y. BBA/BCA





Date: 21/08/2019

MINUTES

Activity Report On Career Guidance & Student Counselling

The career counselling programs aim at providing assistance to the students in choosing a major career path. A career counsellor can be a valuable resource whether you are recently graduated or looking to change careers. Career counsellors have professional and interpersonal skills that can help with finding and preparing for a career.

With reference to the above **"Pragnya College of Management & Computer Studies"** has conducted a "Career Guidance & Student Counselling" Training Program, along with outsourced team members **"Nilaya ICATS Institute of Commerce", Pune** dated 20/08/2019.

Preparing ahead of time can help you get the most out of your session with a career counsellor. Here are a few questions that have been discussed....

1. **Building your strengths:** Strengths may include things like research skills, communication, problem-solving abilities, teamwork, interpersonal skills and technical skills. Your career counsellor may help you uncover your strengths. Then, you can work together to evaluate specific steps that you can take to build on these strengths to pursue a career. If you are seeking employment, your counsellor may help you articulate these strengths for interviews.
2. **Improving the weaknesses:** Interviewers will often ask about your weaknesses. Learning to identify these is just as important as taking steps to improve on them. It is okay to acknowledge your weaknesses because everyone has them.
3. **Current Job Market for my Industry:** Evaluating job outlooks and the expected demand for an industry can help you improve your chances of finding employment following graduation. Career counsellors have access to resources that can help you when making career decisions.
4. **Preparation for an upcoming Interview:** Preparing for an interview can give you the confidence you need to do well. Career counsellors can be an excellent resource for improving your interview techniques. They can help you rehearse answers to common questions. They can also provide feedback on ways to improve your interview answers.

At the end of these sessions, all the 33 students of T.Y. B.com, BBA, BCA students gain confidence to understand their quality and their knowledge. They get the zeal to work on their weak areas and with a firm conviction all the students can do best in their future.





The Final Year B.Com Students that have attended the program are as follows:

Career Counselling 2019-2020

Sr. No.	Student's Name	Course	Signature
1	PATEL YASH JAVER	T.Y.B.Com	Yash
2	GOKHALE ADWAIT YOGESH	T.Y.B.Com	Adwait
3	DHOLE SHUBHAM SHRIKANT	T.Y.B.Com	Shubham
4	AGRAWAL OJAS	T.Y.B.Com	Ojas
5	BHARTIYA SWAPNIL SHAM	T.Y.B.Com	Swapnil
6	CHIST AHMER EJAZ	T.Y.B.Com	Ahmer
7	TOIJAM ROMEN SINGH	T.Y.B.Com	Romen
8	CHAUDHARY SHASANK RAJESH	T.Y.B.Com	SHASANK
9	PATIL NISHA VIJAY KUMAR	T.Y.B.Com	Nisha
10	PARDESHI RISHAB LAKESH	T.Y.B.Com	Rishab
11	PAIS ALEX LOUIS	T.Y.B.Com	Alex
12	RANANAWARE RUSHIKESH PRADEEP	T.Y.B.Com	Rushikesh
13	MARDA AKHILESH VIJAY	T.Y.B.Com	Akhilesh
14	BORA PARSHWA SUNIL	T.Y.B.Com	Parshwa
15	PARAKH PURVA ATUL	T.Y.B.Com	Purva
16	KALYAN K. PAWAN	T.Y.B.Com	Pawan
17	KHAN AMJAD SARDAR	T.Y.B.Com	Amjad S.
18	SAHU GOPAL RAJU	T.Y.B.Com	Gopal
19	BIYANI RAJAT SUNIL	T.Y.B.Com	Rajat
20	VIKRAM SINGH POTAI	T.Y.B.Com	Vikram
21	GANESH ASHOK GUPTA	T.Y.B.Com	Ashok
22	CHOUDHARY PRADIP KISHANLAL	T.Y.B.Com	Pradip
23	ARMOR DEEKSHITA KAAPIL	T.Y.B.Com	Deekshita
24	BHALDAR NAJEEB NAZIR	T.Y.B.Com	Najeeb
25	NIHAL NAZIR BHALDAR	T.Y.B.Com	NAZIR
26	CHAVANKE ROHIT ARUN	T.Y.B.B.A	ROHIT
27	KAUTHALKAR RAKSHIT RAVINDRA	T.Y.B.B.A	Rakshit
28	JAIN SALONI PRAKASH	T.Y.B.B.A	Saloni
29	CHILLAL KOUSTUBH VILAS	T.Y.B.B.A	Koustubh
30	SURYAWANSHI OMKAR SANJAY	T.Y.B.B.A	Omkar
31	YADAV POONAM RAMPRASAD	T.Y.B.B.A	Poonam
32	KAMBLE SHUBHAM VIJAY	T.Y.B.B.A	Shubham
33	AMIT KUMAR	T.Y. B.B.A(C.A.)	Amit

