



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

PRAGNYA COLLEGE OF MANAGEMENT AND COMPUTER STUDIES

**SR NO. 26/1/1/, HANDEWADI OFF KATRAJ - SASWAD BYPASS ROAD,
HANDEWADI, HADAPSAR, PUNE**

411028

pragnyacollege.com

SSR SUBMITTED DATE: 26-04-2023

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Pragnya College of Management and Computer Studies is run by member of Pragnya Educational Trust is Mr. Kumar Jha, He is well learned academician. His Qualification is M.Tech in Civil. Pragnya Educational Trust is working in the field of education from last 16 years we have an objective of providing quality education to the students for all sectors i.e. socially, economically deprived of classes by providing quality education. We adopt no discrimination policy i. e. all are given equal opportunity without following any discrimination on the basis of cast, religion, language and gender.

Pragnya College of Management and Computer Studies is established in the year 2006 and we have tried to attain the quality education. Our student are working in all walk of life in Maharashtra and outside Maharashtra. In the year 2009 our first graduation batch was passed and since we have good examination result.

Our college self-finance and provide co-education. Our College is affiliated to Savitribai Phule Pune University. We are running B.Com, B.B.A., and BBA - CA which are under Commerce Faculty. Our College is trying to develop the student from all aspects. Accordingly some add - on Courses are conducted by the College also our teacher attend seminar and conferences to update their knowledge. Student are taking participation in sports and cultural active. We have adequate infrastructure facilities for the student which includes Principal's cabin, office, Examination Room, Staff Room, Girls Common Room, Canteen, Parking space and Sports Room is provided in our premises.

For Creating employability among the student se have signed MOU's with expert origination also as per university norms. We are conducting CBCS. So to conclude we can say the we are as per the norms Savitribai Phule Pune University, Govt. of Maharashtra and UGC.

Vision

‘Total Education’, the slogan of “Pragnya” we mean a lot by the statement. With the changing global scenario, we aim at providing value based total education in field of management, information technology, hospitality, travel and tourism etc. We are determined to become a leading educational institute by providing state of the art facilities in infrastructure and teaching with best in its class.

Mission

To provide ‘Total Education’, with value based career oriented training and development programs to enable students to acquire a firm understanding of the major areas in the field of Management and Information Technology to become enthusiastic corporate professionals of tomorrow.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

College charges the fees according the rules frame by SPPU and no donation is taken from the students at the time of admission.

- The faculty members are qualified and the experience and work with dedication. The trusty members provide all possible assistance for the growth of academic excellence.
- In order to inculcate social responsibilities among the students various programmes are conducted by the college.
- The study tour and industrial visit arranged by the college help the students to gain the practical knowledge.
- The college adopts no discrimination policy. Equal opportunity is provided to all the students irrespective of cast, religion, gender and social barriers.
- The college celebrates all national and international days in order to inculcate social harmony and understanding of the social culture of the nation.

Institutional Weakness

- The students requirement for the P.G courses is noted and to be added during the incoming years.
- Separate auditorium for the programmes need to be provided.
- There is a need or promotion of research and innovation activity.

Institutional Opportunity

- The faculty members are having scope for participating in seminar, conferences and research activities as we have research friendly environment provided by the management.
- Students have better opportunities for getting jobs as per their qualification and area of interest.
- There is an opportunity to develop infrastructure and sports facility.

Institutional Challenge

- There is a challenge of converting the academic records into university rank.
- To arrange jobs fares periodically and to provide placement to the students.
- Use of more digital technology for the academic teaching learning process.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Pragnya College of Mgmt. & CS offer under graduate education. The syllabus for courses run by our college is adopted from the syllabus of SPPU. Ours is affiliated college. So, we have no autonomy to prepare our own syllabus. College ensures effective curriculum delivery to wel-planned academic calendar, time-table, teaching plan and continuous evaluation system. The last year students have projects or internship which is completed by

the student and some of the projects are uploaded on website. Academic audit at the end of the year on the basis of which the planning for the new year is prepared and implemented.

We run Add-on courses like tally and communication skill. ICT tools is used for delivering the lectures also during pandemic period. We have online classes as per the schedule time table for curriculum enrichment we are organizing/participating in seminar workshop, quest lectures and faculty orientation program.

Effective integration of cross-cutting issues relevant to gender, environment human values and professional ethics are organized by college. Programs like voter's awareness, soft skills development, gender sensitivity programs like Nirbhaya Kanya Yojna, Balika Din are organized by our college, we have also promoted Women Empowerment Program.

Teaching-learning and Evaluation

The admission process is transparent and all the rules formed by SPPU are followed. The reservation policy for the admission of the students is also followed. There is no discrimination on any ground such as gender, language, social and economic class of the student.

IQAC has initiated positive steps for the slow and advanced learners for their academic growth. During last 5 years 1294 students have studied in our college. Various student centric learning methods and tools such as field projects, internship, ICT enabled classroom for promoting teaching learning process.

Evaluation process is as per the norms of SPPU. The year is divided in two terms as 1st sem and 2nd sem. During each semester there is a internal examination conducted by the college and those marks are added in the final examination. The teachers carry out evaluation in transparent manner and true evaluation is carried out. Evaluation methods include class assignment, tutorials, oral examination, research projects, class seminars and term-end examinations.

Research, Innovations and Extension

Our college is engaged in academic as well as overall growth of the students. Our college is trying to motivate the staff to get research work done especially participation in seminar, conferences, workshops organized by other institutes in Maharashtra and outside Maharashtra. Our teachers have participated in seminars and conferences and their articles are Published in conference proceeding and journals published by the organizing institution in their respective subjects. We are actively participating in extension activities such as women employment and gender equality programs for the student. For final year students there is a project and internship compulsory as per syllabus. Our students are performing well in project preparation and internship program.

Infrastructure and Learning Resources

Our college has sufficient infrastructure facilities so as to conduct the classes and cultural and other activities. In the college building there are 15 No. of classes, two Computer labs, Girls common room and Boys common

room, Library with reading hall, hall for indoor games, Canteen, Principal's cabin, Staff room, Office, Trustees room, Examination hall, Seminar hall and two IT enabled room. Our College library is partially automated. Library is having sufficient no. of text book, reference book, competitive examination books and journals. Our admin dept. looks after the maintenance of the building. Daily maintenance is carried out of classrooms, labs, seminar hall etc. washroom and rest rooms are well maintain. Fire extinguishers are installed in the campus. There is a CCTV surveillance.

Student Support and Progression

We have a better student support and progression system. At the time if the admission as per the university rules due weightage is given. In our college we organize soft skill and communication skill and communication skill programs. For the benefit of our students we have entered into MOU'S from external expert agencies. These MOU'S are useful for overall development of the students. The college has transparent mechanism for resolving the grievances.

Governance, Leadership and Management

For better understanding and increasing the quality of education faculty development policies are implemented by our college same of the teachers of our college have completed FDP and orientation and refresher courses.

Our college is a self-finance college. The main source of our income is fees from the students. Our college is charging the fees as per the rules of SPPU. We have well organized IGAC cell. We are conducting meetings of the IGAC cell from time to time. The main function of IGAC committee is to motivate the staff for participating in research activities, our administration, finance and examination is working under e-governance. Our library is partially automated. Our college is working on the grounds of development of governance leadership and management to the satisfaction level.

Institutional Values and Best Practices

Our college is trying to ensure best possible institutional values. Especially in the area of gender equality. For our girls' students we are trying to protect their constitutional rights. We celebrate national and international events to promote the feelings of nationalism and patriotism. We have green campus policy and we take proper care of wastages. Our college has student from different parts of the states and from varied social culture. We are providing no discrimination policy i. ewe discourage the discrimination and the grounds of gender, religion, cast & language.

We have best practices for the up liftment of the student like industrial visit, different type of competitions, soft skill program.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PRAGNYA COLLEGE OF MANAGEMENT AND COMPUTER STUDIES
Address	SR NO. 26/1/1/, HANDEWADI OFF KATRAJ - SASWAD BYPASS ROAD, HANDEWADI, HADAPSAR, PUNE
City	PUNE
State	Maharashtra
Pin	411028
Website	pragnyacollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Asha Sudhakar Yadwadkar	020-9096994401	9371000551	020-9096994401	pragnya.college@gmail.com
IQAC / CIQA coordinator	Aadil Rashid	020-9975684492	9975684492	020-9975684492	aadilfaizur@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Day

Recognized Minority institution	
If it is a recognized minority institution	Yes minority certificate.pdf
If Yes, Specify minority status	
Religious	
Linguistic	HINDI
Any Other	

Establishment Details				
State	University name	Document		
Maharashtra	Savitribai Phule Pune University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC				
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	SR NO. 26/1/1/, HANDEWADI OFF KATRAJ - SASWAD BYPASS ROAD, HANDEWADI, HADAPSAR, PUNE	Rural	0.5	18000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCA,Commerce	36	HSC DIPLOMA	English	240	15
UG	BBA,Commerce	36	HSC DIPLOMA	English	240	96
UG	BCom,Commerce	36	HSC DIPLOMA	English	360	234
UG	Bachelor of Computer Science,Science	36	HSC DIPLOMA	English	180	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				8			
Recruited	0	0	0	0	0	0	0	0	2	6	0	8
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				1			
Recruited	0	0	0	0	0	0	0	0	0	1	0	1
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				9
Recruited	4	1	0	5
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	2	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	2	0	3
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	3	0	4
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	257	0	0	0	257
	Female	88	0	0	0	88
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		0	0	0	0

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	As per the govt. policy it is decided to implement NEP from the next academic year. Various seminars and guidance lecture are organised by university to update the staff of the affiliated college. Our college
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	<p>has made an arrangement for the implementation of NEP as per the university guidelines. Our college staff has participated in the seminars for NEP conducted by the university. Our college is planning to tie up with another colleges in nearby area to provide the opportunity for the students to learn the interdisciplinary courses. Our college has B.COM, B.B.A, B.B.A (CA) courses however as we are affiliated college to start any other course we have to obtain the permission from university. So as and when university will send the directives to commence the NEP we will implement with full of our efficiency.</p>
2. Academic bank of credits (ABC):	<p>At the entry and exit point in the academic programme the draft of NEP has suggested the provision of Academic Bank of Credit. This is a new concept to earn and deposit the credit earn by the student and carry forward till the course is completed. The credit through SWAYAM, NPTEL, V-LAB shall be provided for the benefit of the students. The student will earn credit and get their programme completed. The college will be abide by the curriculum and the structure prepared by SPPU.</p>
3. Skill development:	<p>Our college is affiliated to S.P.P. University and we are bound to implement the curriculum designed by SPPU. Skill development programs are run by the college of its own as well as with the assistance from external expert agencies through MOU'S. We organise visiting lectures on communication skill, Language proficiency and other cultural activity. Our college is promoting the cultural heritage through various cultural programs and we offer courses like Tally and Management courses to the student of all commerce faculty.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<ul style="list-style-type: none"> • We are abide by the Sustain and promotion of Indian Culture. • For our objective we are trying to promote the knowledge of the subject as per the curriculum and also outside the curriculum for the holistic development of the student. • Proper language is important for carrier growth of the student so we are providing communication skill lectures for the students. • We are trying to make our Indian culture accessible to the students through cultural programmes.
5. Focus on Outcome based education (OBE):	<p>In order to promote educational standard the</p>

	<p>objective of NEP is to focus on outcome based educational. We are to increase the competency and standard of the students to attain the decided targets of the education. Our college is prepared to fulfil the objective of NEP in order to focus on outcome based education. We shall be following curriculum frame by Savitribai Phule Pune University.</p>
6. Distance education/online education:	<p>We have experienced very critical pandemic era. During this period to avoid the academic loss of the students. Our college has engaged online classes. Our teachers and students had very good experience of these online classes. Also we have taken examinations on online mode. At the same time the evaluation is also carried out so we are well prepared for online education mode.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, it is established in year 2022.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, Pragnya Group of institute has appointed Mr.Aadil Rashid as a faculty coordinator And Mr. Sharma Ashutosh as a student coordinator. We undertake the utility of promotion of Voting aware has in nearby area.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The college has organized lecture on voting awareness on September 2022. and students were asked to register name as a voter. The university circular regarding celebration of voter's day was implemented.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Taking into consideration the span of time and related academic work, we are planning to conduct voter's awareness campaigning in next year.

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

We have conducted a lecture on registration for voters and the students above 18 years who have not registered their name and advised to register their name.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
345	364	255	208	122

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 19

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	9	14	10	12

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
34	30	34	36	25

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

At the commencement of the academic year the staff meeting is conducted under the guidance of the principal of the college. This is for allotment subjects, class teachers and to prepare and finalized academic calendar in accordance with Savitribai Phule, Pune University norms. All related academic matters such as examinations, sports, culture, library, research, counselling, Alumni are taken into consideration for the preparation of academic calendar. The meetings of head of the department, faculties are also conducted periodically. Faculties are suggested to prepare teaching plan and to prepare the course file taking into consideration the schedule of examinations and extension activities. The time table is displayed on the notice board for the students and also shown on the website of the college. To develop overall development of the students, the college. Organizes cultural activities, expert lectures Study visits for the students. The students are promoted to participate in the cultural activities as well as to engage themselves in the programmes organized by the college. Since 2019. as per the directives of the Savitribai Phule Pune University we are following CBCs, accordingly we encourage the students to select the subjects as per their choice and likings. Teaching and learning is a continuous process. we ensure good classroom teaching and also adopt the use of ICT enabled some techniques. This include PPT presentation by the teachers to explain some important concepts. We are conducting. the classroom test and tutorials in the class, especially one lecture in a Week is used for the purpose of such test. This help us for the better Understanding of the subject, by the students. Effective delivery of the curriculum necessarily need not mean to teach in classroom, it also include better evaluation method. The Entire syllabus of the subject: divided into two parts as Term 1 (sem. 1) and Term II (sem. 2). This is as per the structure framed by Savitribai Phule Pune University. In Sem.1 College conducts internal Examination. The question papers are designed by college teachers, strictly a per the University norms. The Assessment of internal examination is being done at college level. This internal Assessment programme is being carried out in the college itself as Central Assessment programme (CAP)." The Marks obtained by the students are added to external (University examination) and combined average marks are considered for passing. The students from 2019 are to select the choice based subject every year. These subject are to be selected by the student's as per the availability of the subject. The grade is allotted to students in order to declare the student as cleared the said course. Special lectures are arranged to teach CBCS Subject and is evaluated by the concerned subject teacher. Practical's are also designed in subjects of commerce such as financial Accounting, Business communication, banking likewise which is well designed by the college. The BBA students undertake the internship as per the syllabus. This is also well designed by college, as per Savitribai Phule Pune University rules. The college teachers adopt continuous assessment program for this purpose our teachers conduct test, tutorials group discussion in college hours. Also study visits and practical's are conducted as per the rules.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

File Description	Document
1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)	
Response: 408	
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1	View Document
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1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 31.53

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
247	126	10	10	15

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The efforts are taken for enrichment of the curriculum. Personality and soft –skill development programmes are conducted in the college for overall developments of the students. This is especially to increase the professional attitude among the students and the communication skill enrichment. The college organises group discussions, seminars for the student and the expert lectures are also conducted for the students. The students have participated in blood-donation camp, Swachh Bharat Abhiyan, tree plantation and such other social activities. The college is taking efforts to inculcate the human and social values among the students. Merely delivery of curriculum is not the objective of any educational institution for the purpose of Holistic development of the Student to address the students on the issue of cross cutting issue is ultimately important. The teachers from our college follow professional ethic strictly. The college teachers are engaged in Inculcating Human values, awareness regarding environment sustainability and we follow Gender equality principle. Our college adopt professional ethics very strictly, which are designed by University and as for the norms of the Management. Code of conduct and discipline norm are designed by the college for better working. This is being followed by teachers and Students of the college. The institute offers better teaching and learning environment for the students. This is being done by proper allocation of work. Gender discrimination it's strictly prohibited in our college. We follow no discrimination on the grounds of gender, Religion, Language. We have separate women Redressed cell, which to is following the Savitribai Phule Pune University norms. Lectures are organised on women empowerment and Gender equality. Our college has separate Girls common Room for Girl Students and the special attention is being given to the problems of women. Further the Girl Students are given all required assistance to resolve their problems. Our college sincerely tries to inculcate the gender sensitivity among the students. Human Values ale Very Important to adopt in all educational aspect our college do respect human Values In the society. The students are given choice to select the subjects and the courses. Secondly we are providing better opportunity for the students. All the schemes provided by Govt. for the benefit of the students are extended to them. The Assistance is given to the students for providing concessions and financial benefit. The human values are inculcated In students by teaching the course on human Values as a subject for CBCS. The lectures on Human Values are organised by the college. Environment and sustainability is another issue which is being seriously dealt in. At S. Y, B.COM/ BBA the College has separate subject titled environment. The Syllabus is being framed by the Savitribai Phule Pune University. This is being taught in the class and being evaluated at the end of the year. The student is awarded Bachelors' degree only when students clears the subject like environment. The Campus follow principle of environment sustainability. This is inculcated by following clean campus Campaign, tree plantation, and pollution free campus. Thus college has a sincere efforts in inculcating the Crosscutting issues relevant to professional ethics and such other issues.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)	
Response: 33.04	
1.3.2.1 Number of students undertaking project work/field work / internships	
Response: 114	
File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website	
Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies	
File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 46.32

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
144	108	153	151	98

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
280	280	280	292	280

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 25.45

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
39	35	42	35	31

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
143	143	143	143	143

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio**2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)****Response:** 28.75**2.3 Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

The college is trying for the overall development of the students. Teaching-Learning is a continuous process that needs systematic teaching planning and its implementation at all levels. In teaching learning process there is a requirement of involvement of both teachers & the students. Teaching learning is a complex task, it requires complete knowledge of the subject and courses being offered. The education system must be student centric. The teachers rule is very important in teaching-learning process. He is a

facilitator, guide and mentor for the students. Teacher is responsible for the overall personality development of the students. Teachers need to update their knowledge in the subject at same time to develop the ability of teaching. Teacher is supposed to remove the weakness of the student. Our college has good faculty who are keeping themselves upgraded having better bondage with the students. The faculties have participated in CBCS seminars, for the student the college has started Add-on courses. Teachers also prepare PPT's for explaining the difficult concepts in the subject. Industrial visits & study tour are organised for better practical learning of the student. College is trying to organise & group discussion and guest lectures in order to bring out the knowledge of latest educational trends for the students. We have also organised soft-skill programme to inculcate the maximum practical knowledge. The teaching & learning aspect should be Student Centric. There is a complexity in the demography of the classroom. There is a Combination of students from varied culture, economic background, Social background their likings. The teachers should understand the requirement of the student in Individual and in the group. To. Resolve the individual understanding problems we have organised mentor mentee Concept and for better understanding of the students in the group we have classroom teaching with PPT presentation, group discussion Seminars. we have made arrangement for slow learners So that they Can Catch up the group activity in all the groups of the class we are Following the student centric approach where critical thinking and understanding of the Student is Develop. Very important concept are explained through power point presentation and field visits. Thus experimental learning, participating learning and problem solving methodology are properly implemented. Identification of problem, analysis and problem solving is properly worked out on College level. We organise guest lectures of the experts for additional input to the student. We follow various teaching-learning methods for better understanding of the students and to make them employable so we are getting better results relating to Student progression. Our College has limited resources and we have income from fees Collected from the students. So without financial help our college is trying to raise the Standards of the student and we are Committed for academic excellence.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 95

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
12	12	12	12	12

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 8.77

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Mechanism of internal external assessment is transparent and the grievance redressal system is time bound and efficient. There is a need of up gradation of all the system for transparency in internal assessment programme. Evaluation of the student capacity is very important in education system. Correct evaluation system ensure the course outcome and its attainment. Our college offers courses like B.Com, B.B.A, &

B.B.A (C.A.). The evaluation of these courses are carried out as per university norms. The evaluation is carried out separately as internal evaluation and external evaluation. The examination is divided into two terms and internal examination is conducted in two terms separately. We carry out continuously evaluation system. Our college has examination committee and all norms of the S.P. Pune University are followed and the instructions are given to the student accordingly. We conduct class test, assignment test regularly and the assessment is carried out the group discussion of the student and their participation in group activities is promoted. Students are assessed on the basis of their attendance, participation and performance in examination. At the beginning of the year the academic calendar is prepared and is implemented throughout the year. Examination are conducted as per university time table. The question papers are set for internal examination and assessment is carried out as class test or home work as per university rules. The assessment is done as per the university norms for better understanding of the student seminar and group discussion are carried out to make them acquainted with current trends in their respective subjects. Students are allowed to raise their doubts by online portal and also can submit the hard Copy to the University to resolve the grievances. This must, be carried out in given time period by the students if students are indulged in malpractice during the examination, it is reported to the university. Further University will give opportunity to the Students to explain their opinion about the Complaint. The Committee appointed for that purpose will inform the Student as well as the College the punishment for the said malpractice. Our college has separate Examination Control room. And CEO is appointed to look after the Examination Periodical meeting of the examination committee is conducted by the examination department to ensure Smooth working of the College examinations, we are Conducting examination with due care and by adapting all rules pertaining to examinations. Practical examinations, oral examinations theory examination are conducted timely. Some of The Courses has internship / Projects and field visit are Compulsory, Which are conducted as per the time table and their marks /grade is communicated to the university which is included in annual performance of the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Education is a continuous process. The objective of education is to make the students socially aware and employable. There is a need of inculcating the current knowledge required by society in the students. Any educational qualification gets importance only when it is supported by knowledge and confidence. There is a requirement of providing knowledge of current trends to the student. We adopt continuous evaluation takes place throughout the year. Every course or programme has definite objectives and plan the teaching accordingly. Our college is offering the courses relating to commerce faculty like B.Com, B.B.A and BBA (CA). It is important to define the said source and set. The objectives properly. The students should have basic concepts very clear and have a required knowledge of the said course. The B.Com student should be

conversant with finalisation of accounts. He should have proficiency in preparation of balance sheet and other financial documents. The student of BBA should have working knowledge of business units, goods business communication skill and knowledge of business presentation. The outcomes if the course can be defined as understanding of business skill and analysis of the data. The business administration knowledge to the student is important requirement. The students should be well reversed with business management principles. The long term progress objective for the courses is to identify, learned, develop the analytical skill also he should have understanding of problems should be able to solve problems. Carrier development of the student is more focused by the college for further study. In order to attain CO'S and PO'S we organised various activities like seminars group discussion, Industries visit and study tours. The students of the final year has to submit the project at the end of the year as part of curriculum. The students are assessed as per the university norms CBCS is introduced by the university from the year 2019. We tried to conduct the placement drives for the students. We have good interaction with the student. As per the University circular for the Courses such as financial accounting cost accounting, taxation, bus. Communication, marketing, Banking there Practical evaluation of the student. We are conducting on behalf of the university practical & oral examinations to evaluate the understanding of the Student. The university has also designed the project work and internship programme for the better understanding of the Students and this ensures the attainment of Po's & Co's. The BBA & BBA (CA) Students are given practical training in the area of the electives selected by the students. College has made a Computer labs arrangement for teaching certain Computer Subjects practically. The College has also provided with internet facility in order to make Students aware of some important global advancement in their respective Fields. The attainment of Po's & Co's can be ensured by the fact that our good number of students are engaged in internship program with reputed Po's & Co's in Pune. At the same time they are getting better knowledge through their Practical training. The students are doing better in project work for inculcating practical aspect of the subject. The attainment of Po's & Co's is ensured by the, Placement of the Students and at the time the progression of the student.

File Description	Document
Upload Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

Education is a continuous process. The objective of education is to make the students socially aware and employable. There is a need of inculcating the current knowledge required by society in the students. Any educational qualification gets importance only when it is supported by knowledge and confidence. There is a requirement of providing knowledge of current trends to the student. We adopt continuous evaluation takes place throughout the year. Every courses or programme has definite objectives and plan the teaching accordingly. Our college is offering the courses relating to commerce faculty like B.Com, BBA and BBA (CA). It is important to define the said source and set, The objectives properly. The students should have basic concepts very clear and have a required knowledge of the said course. The B.Com student should be conversant with finalisation of accounts. He should have proficiency in preparation of balance sheet and other financial documents. The student of BBA should have working knowledge of business units, goods business communication skill and knowledge of business presentation. The outcomes if the course can be defined as understanding of business skill and analysis of the data. The

business administration knowledge to the student is important requirement. The students should be well reversed with business management principals. The long term progress objective for the courses is to identify, learned, develop the analytical skill also he should have understanding of problems should be able to solve problems. Carrier development of the student is more focused by the college for further study. In order to attain CO'S and PO'S we organised various activities like seminars group discussion, Industries visit and study tours. The students of the final year has to submit the project at the end of the year as part of curriculum. The students are assessed as per the university norms CBCS is introduced by the university from the year 2019. We tried to conduct the placement drives for the students. We have good interaction to the student. As per the University circular for the Courses such as financial Accounting cast accounting, taxation, bus. Communication, marketing, Banking there Practical evaluation of the student. We are conducting on behalf of the university practical & oral examinations to evaluate the understanding of the Student. The university has also designed the project work and internship programme for the better understanding of the Students and this ensures the attainment of Po's & Co's. The BBA & BBA (CA) Students are given practical training in the area of the electives selected by the students. College has made an Computer labs arrangement for teaching certain Computer Subjects practically. The College has also provided with internet facility in order to make Students aware of some important global advancement in their respective Fields. The attainment of Co's& Po's can be ensured by the fact that our good number of students are engaged in internship program with reputed Po's & Co's in Pune. At the same time they are getting better knowledge through their Practical training. The students are doing better in project work for inculcating practical aspect of the subject. The attainment of Po's and Co's is ensured by the, Placement of the Students and at the time the progression of the student.

File Description	Document
Upload Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 91.07

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
108	107	29	6	5

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
111	125	33	6	5

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Education is a continuous process. The objective of education is to make the students socially aware and employable. There is a need of inculcating the current knowledge required by society in the students. Any educational qualification gets importance only when it is supported by knowledge and confidence. There is a requirement of providing knowledge of current trends to the student. We adopt continuous evaluation takes place throughout the year. Every course or programme has definite objectives and plan the teaching accordingly. Our college is offering the courses relating to commerce faculty like B.Com, B.B.A and BBA (CA). It is important to define the said source and set. The objectives properly. The students should have basic concepts very clear and have a required knowledge of the said course. The B.Com student should be conversant with finalisation of accounts. He should have proficiency in preparation of balance sheet and other financial documents. The student of BBA should have working knowledge of business units, goods business communication skill and knowledge of business presentation. The outcomes if the course can be defined as understanding of business skill and analysis of the data. The business administration knowledge to the student is important requirement. The students should be well reversed with business management principles. The long term progress objective for the courses is to identify, learned, develop the analytical skill also he should have understanding of problems should be able to solve problems. Carrier development of the student is more focused by the college for further study. In order to attain CO'S and PO'S we organised various activities like seminars group discussion, Industries visit and study tours. The students of the final year has to submit the project at the end of the year as part of curriculum.

The students are assessed as per the university norms CBCS is introduced by the university from the year 2019. We tried to conduct the placement drives for the students. We have good interaction to the student. As per the University circular for the Courses such as financial accounting cost accounting, taxation, bus. Communication, marketing, Banking there Practical evaluation of the student. We are conducting on behalf of the university practical & oral examinations to evaluate the understanding of the Student. The university has also designed the project work and internship programme for the better understanding of the Students and this ensures the attainment of Po's & Co's. The BBA & BBA (CA) Students are given practical training in the area of the electives selected by the students. College has made an Computer labs arrangement for teaching certain Computer Subjects practically. The College has also provided with internet facility in order to make Students aware of some important global advancement in their respective Fields. The attainment of Co's& Po's can be ensured by the fact that our good number of students are engaged in internship program with reputed Co's in Pune. At the same time they are getting better knowledge through their Practical training. The students are doing better in project work for inculcating practical aspect of the subject. The attainment of Po's and Co's is ensured by the, Placement of the Students and at the time the progression of the student.

File Description	Document
Upload Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 13

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	9	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.21**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	3

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response: 0.79****3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	4	1	2	7

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Our College is committed to the holistic development of the Students. We are adopting Student Centric Policy we try to inculcate social objective such as community development, environment awareness, health through our academic policies. We conduct cultural programs and sport activity through our cultural committee and sports department. Various activities are conducted by the college in order to inculcate social values in the students. These social values are important because they make students understand culture and ethics of the society. We organize programs like tree Plantation, road Safety programs, Friendship day, Dandiya and such programs for the overall development of the student. Our college organized various activities for women empowerment. As per the instruction of Savitribai Phule, Pune University our college organizes the programmer on women empowerment like Balika din, women's day, Nirbhay Kenya abhiyaan, Savitribai Phule birth anniversary. We adopt the policy of non-discrimination Girl and Boy student are treated as equal opportunity Student. This develop the respect of woman in the society. India has a multicultural society. There is a diversity in the society. Different cultures, tradition are existing in the society. Student from various traditional background Social background and economical background are studding to gather so we conduct cultural activities in the college time to time. We celebrate the days of national & international impedance the dignity, self-respect, and courage, confidence are the important skills required for the development of the students. We encourage our students to participate in varies programs organized by the college. the extension activities are important for the total personality development of the students. The days of the national and International days are celebrated by the college in order to make the students aware of Indian culture and tradition. We are having the students from varied culture so we are organizing the days of the national importance irrespective of varied culture and the traditions. All students try to participate in that. Some of the programmes are organized by external NGO institutions where our students take part and represent our college. In order to make the health awareness our student visited the hospital and promoted the health awareness programme. During the studies of bachelor's programme the students complete the internship and project work this can also be related to the extension activities. The college is situated in the area which is dominated by the socially and the economically less progressed people so our students do visit the people and try to aware them regarding importance of completing education. In the incoming years we are planning to start with N.S. S. unit that will help us in organizing more and more extension activities. However we are conducting programmes like the gender equity, women Empowerment, general awareness, Traffic management with the help of local authorities. Also our staff members are actively engaged in examination and evaluation work. The teachers are undertaking all examination work both internal and external examination. They are engaged in supervision, paper setting and assessment of the examination work. So in extension activities we take active part along with our students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Our Organisation is working for the betterment of the students as well as is engaged in extension activities. We are getting better response from the students as well as the society for extension activities. Some of the Subjects on which we are working are Hygiene, Competitive skills, yoga and physical fitness, Career Counselling, Software Courses Seminar For the students and communication Skill activities. In order to protect the health and health related issues it is necessary to inculcate Hygiene related awareness among the students and the Society during Pandemic period our Students had perform the Hygiene related awareness in the society. It was appreciated by the society. The competitive examination Skills were inculcated by means of lecture series organised by the College At the same time efforts were taken to guide the students regarding the career advancement. At the same for fitness purposes Yoga and Physical fitness activity are carried out. Every year on 1st June we celebrate Yoga day as per Govt. Instructions. To make the Students aware of Technology we are trying to inculcate tally and other software Courses for our students. Especially Commerce students are benefited by the course of tally and Computer Students are taught the languages and software Courses as per the University circular Seminar on the current issues are conducted for the students in the Classroom only, so we are trying to work for overall development of the students through various extension activities which are appreciated and our efforts are to get more and more recognition from Govt. and other bodies. Our students have worked for maintaining the discipline during Ganesh festival by working as Police Mitra **Pranav Nambiar** has a certificate of "*Police Mitra*". Also, we have worked for environment sustainability, during Ganesh Festival our students Collected "*Nirmalya*" for decomposing. During Pandemic period in order to Control the dangerous situations students visited the hospital in order to Create Hygiene awareness. Our efforts are recognised by New Pune Hospital Kondhwa and they have issued us the certificate for recognising our efforts. Our students have participated in the skill development programme and achieved the better results. We have contributed by means of the Nirmalya Collection during the Ganesh Festival where b our efforts were praised by local authorities. During the period of Festivals and Seasons we help to manage the traffic with the help of the traffic police these efforts by our students were appreciated by the police authorities accordingly our students were awarded the status of the Police Mitra.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 7

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last

five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	1	2	0

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 3

File Description	Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

?????

The institution has sufficient infrastructure facilities as required for the courses run by our college. The teaching learning process being a continuous process requires sufficient classrooms, computer labs, Library, Staff room, Girls and Boys room. The provision for all this is adequately made by our college. We are following time table for all the courses and the provision is made to conduct the lectures by our college.

CLASSROOMS:-

1. One ICT enabled classrooms is available for providing audio-visual teaching. Our teachers use PPT for explaining the difficult concepts by means of PPT.
2. The physical infrastructure consist of **13** Classrooms.

In addition to above classrooms our college has two computer labs with internet connectivity. Our computer lab consist of software such as **VS Code, Turbo C, Tally , MS – Office** For internet access the institute has network of **100** mbps band width. (Upload Receipt)

LIBRARY:-

1. Library has compilation of books. Our college library has **1257** Number of books, Journals and e-journal.
2. We have a reading hall for the student **50** Seating capacity.
3. Our library is a partially automated and using **Visual Basic 6.0** Software.
4. We have provided the newspaper and magazine rack where we keep daily newspaper and magazines.
5. We issue the books to the students for home study and library reading room.
6. We have qualified librarian and the library assistant to look after the library work.

3. SEMINAR HALL / CONFERENCE ROOM:-

Various activities in our college are carried out in the seminar hall is use for conference purposes.

ELECTRONICS SURVEILLANCE SYSTEM:-

For better student control and administration purposes we have Electronics Surveillance System (CCTV). This provide security for girl student and proper administration is exercised.

SPORTS & OTHER FACILITIES:-

We have made arrangement of indoor and students are participating in various university and state level sports competition. We have play-ground for our students. The physical director is working for sports activities in our college.

Apart from above infrastructure facility our college has girls common rooms, Canteen facility Parking, Drinking water room, Examination room and Separate principal cabin.

The importance of ICT in the present Era is to be appreciated our college follow the ICT as a tool of Teaching-Learning. Our college teacher have presented lectures through the PPT to explain some important concepts. During the pandemic situation we have conducted the online lectures by creating the online classroom. The college have one classroom with I.C.T. provision where our teachers conducting the lectures.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 63.59

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
24.67	21.62	22.03	15.62	17.17

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

We have adequate library facility for the students. Our college library has **1257** Textbooks and reference books with journal. We have partially automated library facility. The provision for reading section for the student is made and the books are issued for the study for the students. Internet facility is available for the students in the library. CCTV camera is functioning in library hall. We have subscribe for online journal & E-Journals for the student. Our college library has **Visual Basic 6.0** software package. Our library has a separate library hall with reading room facility for the students we have also provided Internet connection in the library which is available for the Students For making students aware of present academic Scenario, we are using visual basic 6.0 Software in the Lab. Name of the library Software Nature of automation – Version 6.0 Year of Automation:--2023. The Software which is used in the library is a software package and it is a multi- user and multi-tasking software. This helps in major aspects of library working the library has this package use for library working. Our College has accession register for books as per the prescribed norms. Also, we have student's attendance register and teacher's attendance register in the library. The books are issued to the students as per the library norms. We have applied for the membership with Jaykar Library of Savitribai Phule, Pune University which will help our students for getting in access to the University library. Our library has Conducted "*Vachan Prema Din*" (Reading Motivation Day) on the eve of birth anniversary of late president of India **Dr. A. P. J. Abdul Kalam**. The details are include enclosed. We have separate Library Committee; periodical meetings of the Committee are held and students. The decision useful for the career development of the students are taken in the library Committee meeting. Our library Committee is as Follows. Details of library Committee given.

LIBRARY ADVISORY COMMITTEE

Sr. No	Name	Designation
01	Dr. (Prof.) Asha S. Yadwadkar	Principal
02	Mrs. Priyanka H. Ingale	Librarian
03	Prof. Aadil Rashid	Member
04	Mrs. Fazilat Jogat	Member
05	Prof. Vishwanath Jha	Member

The library work and the use of library is carried out by our students and the teachers. The books are issued to the students once in a week as per the time table and the scheduled which is displayed to the students

well in advance. The library rules are stated to the students to borrow and return the books. During examination period the reading Room facility is further extended by one or two hours as per the requirement of the students.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

- We have provided IT Infrastructure and its application for the academic usage.
- The campus is provided with Internet facility of **100 MBPS**. This is provided to the student also.
- Our college has **45** Number of computers used by the students and teachers also Intranet Facility provided for the students. Separated server room is maintain by the technician for the betterment of Internet & Computer Services.
- Our Computer lab has **40** No. of computers which are used by the students for practical learning & examination.
- Biometric system for the teaching and non-teaching staff has been installed for recording the attendance of teaching and non-teaching staff.

Our college website is www.Pragnyacollege.com. The students are provided with the Wi-Fi facility in the college premises and also the internet facility is provided to the students and the staff members. We are providing the internet facility in the library, Examination control room, staff room, principal cabin, office and the other places. We are trying to work out maximum out of the internet and WI_FI facility to the students. We receive the password from the University for taking out the printed copy of the examination question papers by using this password we have to obtain print out of the question papers to distribute the students. This requires the internet facility which is available in the college. Also we are providing the said facility to the students for using the internet to study some concepts in the syllabus. Our college has this facility so that students can increase their knowledge by obtaining the required study notes. Our staff also takes note by using the facility which is circulated to the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 8.63

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 40

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 20.03

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
4.30	3.44	4.17	14.35	5.58

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 4.02

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	7	11	18	6

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 3.09

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	8	9	0	2

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 88.63

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
96	94	27	4	5

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
108	107	29	6	5

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 93.1

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
8	8	9	0	2

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last

five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Our college has Alumni association which is registered by an ACT. Our past students are engaged in various sectors in the society such as Social, Financial, Marketing and Other Sectors. Our some of the Alumni are working cultural activities and also representing sports sector in Maharashtra. One of our Alumni is working as a entrepreneur and providing better services to the society. We are not getting financial contribution from the Alumni but in terms of guidance our Alumni are guiding to the students in the areas of their expertise such as Sports, Culture and Social. We conduct the Alumni meet periodically and the review is taken for better implementation of Academic Policy. Following is the Alumni organisation registered under social registration Act 1860.

Alumni Committee

Sr. No.	NAME OF MEMBER	DESIGNATION
01	Mr. Kumar Jha	President
02	Mr. Rajahemad Salim Shaikh	Vice – President
03	Mr. Omkar Pradip Mangalekar	Secretary
04	Prof. Fazilat Jagot	Treasurer
05	Mr. Anil Atrinandan Ghaywat	Member
06	Miss. Subhangi Rajesh Arne	Member
07	Mr. Anis Salim Shaikh	Member
08	Miss. Shubhangi Anurag Somani	Member
09	Mr. Sumit Balaji Kadam	Member

Our Students are doing well in Service Sector as well as own Entrepreneurship After passing their respective Courses they are going for further Studies or performing their own businesses. One of our Alumni Raj Ahmed Shaikh has Passed B.B.A. (CA) Examination from our College and is now engaged in his own Software business at Hadapsar Pune. Mr. Anis Shaikh was our B.Com Student Presently contributing to the business of his brother Raj Ahmad Shaikh. They are also helping the College by guiding our Computer Students from time to time. We are thankful for their assistance to the College. Mr. Omkar Mangalekar Completed BBA from our College and pursuing M.B.A. From the institute affiliated to Savitribai Phule Pune University. Our students are also engaged in further studies such as Law Management, M.Com, MCA, and MBA & likewise, Miss Shubhangi Arne is pursuing Law Course from Savitribai Phule Pune University. Miss. Shubhangi Somani is working with Tech Mahindra Company in Pune and she is guiding our students for getting better opportunity after completing the graduation. The list of our distinguished Alumni is provided in Link. We have good Alumni who have proved themselves in society. Our Alumni working in various Sectors of the Society such as social, financial business and Service Sector. Some Alumni are good in cultural activities. They are guiding our students from time to time to assist them in bringing up their career

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 *The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

Response:

Our Institute is established by Mr Kumar Jha. He is a good Academician and a good visionary. The institute is established to run the college in the faculty of commerce and management. We run the courses like B.COM, B.B.A and B.B.A (CA). Our institution was established in the year 2008 and our Pragnya College of Management & Computer Studies was established in the same year 2008. Our college aim's to attain the academic excellence and to provide quality education. Our college has a dedicated, qualified and sincere teaching & non-teaching staff. In the limited financial resources we are trying hard to increase the academic standard.

The vision and Mission of the college.

VISION: 'Total Education', the slogan of "Pragnya" we mean a lot by the statement. With the changing global scenario, our aim is to provide value based total education in field of management, Commerce, and information technology. We are determined to become a leading educational institute by providing Quality Education. As per the perspective plan we wish to commence some Post Graduate courses and Diploma and certificate courses from the incoming years. The vision especially is to motivate the students to learn better and achieve the growth in their academic career. We

MISSION: To provide 'Total Education', with value based career oriented training and development programs to enable students to acquire a firm understanding of the major areas in the field of Management, Commerce and Information Technology to become enthusiastic corporate professionals of tomorrow.

The Institution of the College Practices decentralization and Participative Management

Our college adopts decentralization policy and we have participative management. The decision making authority has been decentralise and we have tried to provide delegation of authority at various level. Governing Council is the top authority for the management of the college. It is followed by well organised college development committee as per the rules of Government of Maharashtra and Savitribai Phule Pune University. Periodically meetings on CDC are conducted and the recommendation made in CDC meeting is forwarded to management for necessary action. We are having separate IQAC committee which takes the important step for academic and administrative welfare of the organisation's various committees are formed in the college to look after the different types of activities. The college administration is also decentralise. We have HOD faculty members, Head clerk, Committee chairman and members of the committee to discuss the effective administration process. At the effective administration Process, the commencement of the year academic calendar is prepared and is provided to staff members. Teaching schedule is also prepared in order to smooth working of the academic activities. The college is working hard for the upliftment of the poor and deserving students in order to attain the principle of social responsibility. The management of our college is motivating the staff to attain the norms of the mission

statement so that students will be able to get the better employment or Higher Education after completion of the graduation course

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 *The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

Response:

The strategic planning is made by the college in order to comply the requirement of the student by providing quality education and to generate competence in the student to serve the society at large. The progression of the student relating to practical and social excellence is attained by the college. We have prepared a strategic plan through the working of our teachers and forming the IQAC cell in 2021.

IQAC cell ensure the quality in teaching learning, Industrial interactions and promotion of research work in staff and student. Further the IQAC is useful for co-ordination and execution of the policy. The college generates self-appraisal report, College annual reports which are submitted to the management. For taking appropriate action.

To provide the good education to the college student and to make the students employable academic planning is prepared well in advances every year. In the coming years the college development plan includes,

- 1) The laboratories essential for computer cares are to be upgraded and LED panels and ICT facilities are to be provided by the college.
- 2) We are trying to introduce more add on course and skill based course.
- 3) We are planning to commence extension activities by establishing NSS unit and also planning to enter into more MOU's with industry and other academic institute.
- 4) College is trying to promote research activities for the teacher.
- 5) The student is to be motivated for participation in sports activity.
- 6) Due efforts are planned for providing rain water harvesting, Solar energy in the premises.
- 7) By updating library and other support system college has planned for developing more learning

resources.

8) Wi-Fi facility is existing in the college and provide to the student and teachers both.

9) College is trying to motivate for faculty development through motivating the staff to participating FDP, refresher Course, Orientation Programs and participation in seminar & Conference.

10. College has planned to star Arts and Science and to in case the divisions of existing course to in case the student strength of our college.

This perspective plan is partially implemented and for the remaining aspects mentions in the perspective plan we are trying to implement it in coming years.

Following Committee are affective for the benefits student and teachers.

1. IQAC Committee
2. College Development Committee
3. Examination committee
4. Anti-ragging committee
5. Admission Committee
6. Alumni association
7. Time table committee
8. Committee against sexual Harassment in premises
9. Library Committee.

The college has perspective plan to commence the facilities like NSS, Post-Graduation Programme, and another certificate programmes for the holistic Development of the students. We are committed to the betterment of the students at large and the community will be benefited because these perspective plan will be available to the students to build up their academic career.

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2 Institution implements e-governance in its operations

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: A. All of the above	
File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

For better teaching learning environment we have clean work place and campus also the college teaching & non-teaching staff are provided with duty leave, study leave, casual leave. Our college has provided internet and Wi-Fi facility in the college premises. For teaching staff separate staff room is provided. In our college library books are provide to staff members for personal studies & teaching. Yearly the teacher's appraisal is carried out by the management. College management motivates the teachers for understanding Ph.D. work and attending seminar, Conferences & workshop. Performance Appraisal System As per the university rules performance appraisal is carried out for teaching & non-teaching staff members submit the performance appraisal form as per the prescribed format of SPPU at the end of each academic year. The decision regarding performance appraisal is considered in IQAC committee and Submitted to the management. For necessary action. The feedback from the student is also obtained and overall performance is observed and necessary suggestions are made. We have performance appraisal system as prescribed by the university. Further the teachers are promoted to take active part in the research and development activities. The teachers are made aware regarding their performance and the shortcomings if any are to be removed and the improvement is expected from the teachers. The college management and the principal take regular review of the performance of the teacher through the observance of their lecture, their evaluation work and their participation in the extension activities. The career development programme is well promoted by the management this will make the teacher aware of the present development in the academic arena. We have teachers engaged in the teaching, learning and evaluation work. This is designed by the university. Our staff members have participated in the research work through the seminar and conferences like academic programme. The teachers are also engaged in the university work. The students are having better learning opportunities after completion of graduation. Some of the students are getting employment opportunity after completing their graduation. Some students take further education along with employment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 78.08

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	6	13	13	14

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	4	4	4

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Our college is self-finance college so our college does not get any grant from govt. or any other organization.

- Our main source of income is fees collected the fees from the students. We are charging the fees from the students as per SPPU rules. Our college does not take any donations from the student
- The fees collected from the students are directly deposit in the bank and utilize for academic purpose only.
- At the end of every financial year statutory audit of accounts is conducted and it is regular practice to conduct the statutory audit by the certified CA.
- Before the academic year starts the budget is prepared which is inclusive of salary and other academic expenses such as purchases of books purchase of furniture, security charges, salary to office & teaching staff and other expenses.
- For conducting the smooth fees as per university rules. From this amount collected all examination expenses are meeting out. These expenses include seminars/ junior supervisor's remuneration, traveling charge, office staff remuneration, stationery and other expense.
- We are following principal of almost utilization of resources. Our college premises are being utilization throughout the day for conducting the classes and practical of BBA, BCA and B.com. Separate time table is prepared to conduct these classes
- Accounts head is responsible to maintain the accounts and prepared the financial statements at the year

From the fees collected certain expense are made on purchase of library books and providing the academic services to the students such as Wi-Fi services, Internet services. Our college has limited financial resources. We are not getting any Government or Non-Government Grants but by systematic approach of utilisation of funds we are trying to provide better work environment and facilities to the students and the staff.

- The financial expenses are monitored by the finance Committee and the funds are utilised properly for revenue and capital expenditure.
- For purchases of equipment or any material required for college we obtained the requisition from the staff. The quotation from suppliers is demanded and proper quotation is selected after which the purchase order is placed to the suppliers. After the material is received payment is duly carried out.
- The Principal and Management Authorities ensures that the said expenses is within the limitations of budget and we take due care in minimisation of expenditure with no compromise with the quality.
- The budget for the next academic year is prepared at the end of present academic year.
- This budget includes salary and recurring expenditure.
- The capital expenditure is being done by Management.
- At the end of the each financial year statutory audit is conducted.
- Optimum utilisation of college building, computer Lab and Library is being ensured.

The sports, extracurricular activities being carried out time to time, thus financial utilisation is properly enacted.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

We have IQAC cell as required for the upliftment of the academic growth. Following are the initiative taken by IQAC in order to provide better opportunity for academic growth.

- With the consent of IQAC Committee and in the meeting of all the staff member with principal the academic calendar is prepared. While preparing the academic calendar the circulars of university are adopted.
- Academic calendar will be the base for teaching-learning process. The time-table of the faculty is prepared and subjects are allotted to the various teachers. The individual time table is given to each teacher at the beginning of the academic session.
- Evaluation is the most important part of teaching learning process. In accordance with university circular test & tutorials are conducted along with internal examination at the conclusion of each semester.
- Oral and practical examinations are the part of examination and are conducted from time to time as

per university time table.

- Our teachers are using power point presentation (PPT) as a tool for explaining difficult concepts.
- We are also conducting seminars, workshop, and group discussion for the students in the classroom so that the understanding of the subject can be properly attend.
- At the end of each semester students are properly evaluated and their performance is conveyed to them at the end of the semester and any doubt regarding evaluation has been properly dealt in as per the university norms. There is transparency in evaluation process. As far as the student progression is considered our students go for higher studies. Some of our students have taken admissions in foreign universities and some students are employed in service/industrial sector.

Thus, the IQAC cell is providing better working environment policies for the upliftment of our academic growth. The teachers are been promoted to participate in seminar and conferences and also to appear for NET/SET examination and to complete the research work.

IQAC cell is also providing academic calendar in order to organize various extension activities such as important days, swacha bhara abhiyan, tree plantation, cultural program in addition to classroom teaching. Our teaching-learning environment is student centric and we are committed for academic excellence.

Our IQAC cell has guided to engage lectures on online basis during pandemic period. So, in order to avoid academic loss of the students during pandemic period the entire time table was being carried out on online basis through zoom app, Google meet and such other tools. As per the university guidelines the evaluation was also carried out on online basis. After pandemic period the offline examination was started from April 2022 where we all were the part of that. It is good for our college that we are trying to attain the required standards as per the guidelines of our IQAC Dept.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender equity is given important by our institution. Various activities pertaining to women empowerment equal opportunity to all and inclusive education is given importance. All the rules relating to gender equity are strictly followed. We have form women redressal cell for the resolving any issues relating to gender equity. In the programs conducted by the college such as orienting competitions, music or other cultural activities girls student are given equal weightage and there is no discrimination on any ground. In our college we give importance to women faculties. They are holding good position in the college. The college celebrates various important days of national and international importance. Women's days is also celebrated. This helps student to interact with each other and to respect with each of the irrespective of any discrimination factors. We are the country of diversity and try to make student aware of culture and heritage. The issue of international importance is well addressed by our college so that we can bring out unity in the students. We Celebrate Yoga day on 21st June, world environment day on 5th June, National Voters Days of 25th Jan, Women's days on 8th march and likewise the celebrations are made to make the students understand each other. Apart from that Shivaji Maharaj Jayanti, Mahatma Gandhi Jayanti, Dr. A.P.J. Abdul Kalama's birth Anniversary, Swami Vivekanand jayanti, Dr. Babasaheb Ambedkar Jayanti, Marathi Din like days are celebrated apart from Republic Day and Independence Day. In order to make women self-realize of their own self esteem we organize program on women employment, Right s of women, correct guidance for girls and boys, health awareness program are conducted to strengthen the fabric of unity respective of any discrimination. Our students comprises of good number of girl student. Girls are provided with separate girls common room, washrooms. The teachers keep on consulting them on their issues though mentor- mentee aspects. In order to build the confidence in the mind of girl students we organize expert lectures in our college. At the same time women empowerment is given importance for better living of the girls studying in the college. The College is committed to respect for all the students without any discrimination on gender or any other ground. Girl Students are properly taken care of by constitution various committees to protect the women's right. Our college has special mentor mentee cell for the resolving of any issue relating to gender bios. The college in the beginning of the year conducts the induction program where the student s are made aware of rules and regulations to be followed in college premises. Also in this program students are made aware of principle of gender equity. The college follows all the rules and regulation relating to admission and while admitting the student's college adopts the policy of right to all and girl students is given priority in admission. As like other students concession in fee is offered to girl student also if they have any financial problem. The number of girl students in the college is substantial. We have not noticed any issue relating to girl students which is against their interest.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Our college being affiliated to Savitribai Phule Pune University, We adopt all rules and regulations of Savitribai Phule Pune University and Govt. of Maharashtra. We are adhering to no discrimination policy. We are following no discrimination on the grounds of caste, religion; Languages and gender .There are cultural diversities in Indian Society. In our College students are coming from varied cultural heritage. In order to make a homogeneous group we are observing the days of natural importance and cultural such as “Marathi Diwas”, Navratri Celebration , Independence Day , Birth & death anniversary of national Leaders, Yoga Day . This is to promote the oneness among the students. That is we are all Indians and country is having varied culture from where we have to form unity of the students. Our students are from different economic and social background. By means of various celebrations we try to make them friendly with each other and promote cultural exchanges through various cultural programmes. Inclusive education is a part of new education policy in order to promote the education we are offering concession in the fees and all the facilities given by the govt. are made available to the students we are trying to bring out best results from the institutional policies of education, promotion. The constitutional obligations should be inculcated in the mind of students. As a good citizen of Indian they should understand their right, duties and obligations as citizens. According we have conducted voter awareness program. Also constitutional day celebrated on 25th January. On human right and such other important concept we are organizing the seminars for students as and when required. To promote the concept of cleanness we have organize Swach Bharat Abhiyan and also we are committed to pollution free campus use of plastic is restricted in the premises of the college. AS a part of curriculum our student has to learn the subject of environment for all Faculties in second year degree course . Students are to clear this course otherwise their course is not completed. We are organizing industrial visit study tour as a part of curriculum. Through which it becomes useful to the students for practical observation and study of the working environment. The internship program design by the Savitribai Phule, Pune University provides practical training to the students. The project work is completed by the student which gives them the experience of practical learning. The student should learn to respect all culture prevailing in the society, varied languages which are spoken in India. This object is achieved by means of the different programs conducted by the college under cultural committee is useful for the students, our faculties are from different parts of the country with varied experiences and backgrounds. All Faculties are together working for the betterment of the students and there by setting example of harmonious living irrespective of different culture. Our college has certain limitations relating to raising of the funds but in our limited resources we are trying to attain more & more objectives of the institutions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

The best practices are those which add value to existing course and also provide necessary input to the students. This is in support to the main course of the institution; this also helps in holistic development of the students. The best practices of the college are to ensure high quality bench marking of qualification standards. Also, to ensure the experimental and practical standards.

Best Practice: 1

Title: Concession in fees to needy and deserving students

Objective of the Practice:

1. To ensure continuous learning of students from economically weaker section
2. To help the parents of the students in their weak financial position
3. To assist the concept of inclusive education
4. To prepare students for their future academic growth
5. To work for social responsibility as an education institution.

The Context:

1. Our college is working in the area of the city where majority of the students are from economically and socially weaker section.
2. The parents could not pay the fees as prescribed for that course. So, we allow the students to pay the fees in the instalments and on merit of individual case, we provide the concession to the students.
3. The moral concept of providing education to all and to reach to the common man is being worked out because of that.

The Practice:

On the basis of various factors, every year we provide concession to the students. Both boys and girls are provided this concession every year. We follow no discrimination for getting this concession.

1. It is given irrespective of the caste, creed, religion, language and gender. The factors considered are the academic performance of the students, their attendance in the college, the income of parents.
2. The college collects the application from the students if they require any concession in fees.
3. The said application is put before the management for their consent. The management considers application on the criteria discussed above.
4. Every year the deserving and needy students are granted concessions in fees by the college.
5. The overall objective is to promote education and to help students in continuing their education. Also we ensure that students cannot leave their education uncompleted.
6. Because our college is self-finance college, we have no government aid and so we work with the

objective of social responsibility more than the commercialization of education.

7. A partial concession in fees is given to the students who cannot afford the fees. This helps the students continue their studies without any break in education.
8. This is compensation for an act, provided by the college.
9. Every year the concession in fees is granted to the students.
10. During last 5 years following was the number of the students to whom concession was granted

Year	17-18	18-19	19-20	20-21	21-22
Girls	0	03	04	01	01
Boys	06	15	07	06	09
Total	06	18	11	07	10

Taking into consideration the total strength of the college, we offer 5% to 10% students the desired concession.

To Conclude:

The Concession in fees is granted to the students at the commencement of the term. This is granted to the students as a part of our social responsibility principle. The college has no other source of income except the fees of the students, still we provide them concession because we believe in inclusive education rather than profit making policy. We charge regular fees prescribed for the course and do not take any donation from the students.

Best Practices: 2

Title: Practical Training and Corporate required skills.

Our college has a collaboration with Nilaya ICATS institute of commerce, based in Pune. With the help of this NGO we provide practical training and skill based education essential in corporate sector. We are basically running commerce-based college courses. The students are essentially to learn additional skill-based courses. These courses are provided to the students without charging any additional fees.

Objective of the Practice:

1. To provide the students exposure to corporate culture.
2. To inculcate the importance of skill-based education.
3. To provide practical training to the students and thereby increasing employability of the students.
4. To make students more knowledge in the areas of Finance, HR, Marketing and the entrepreneurship.
5. To identify the capabilities of the students and add to their existing knowledge.

The Practice:

Every year the students from our college undertake the practical training and corporate require skills. This programme is conducted every year with the collaboration of NILAYA Educational group, Pune. They are conducting courses like Corporate Accounting and Finance work, also some short-term courses are conducted.

- 1.The students willing to join these practical training courses and skill-based courses have approached the college authorities.
- 2.The students of B.B.A. opt for these courses, and are undertaking necessary practical training and skills required for the corporate sector.
- 3.The students of B.Com opt for these courses which is better for their employability.
- 4.The courses of NILAYA are attended by the college students as we have collaboration with this organisation. These courses are conducted by the said organisation considering college time table. Some programmes are conducted in the college premises.
- 5.The corporate training skill program includes entrepreneur development programme also. The skill development courses are also conducted in order to promote additional input to the college students.
- 6.The said course also provide base for the add-on courses introduced by the university.
- 7.These add-on courses are additional courses introduced by the university.
- 8.The examination of these courses are conducted by NILAYA and after successful passing in this examination the students are offered the certificate of passing by the NILAYA.
- 9.The students are giving good response to these courses which are given to the students for their academic growth.
- 10.The courses are attended by the students with their own consent. It is not compulsory for students to attend these courses but once students have taken admission, the students have to complete the courses compulsory.

To Conclude,

- 1.Every year 60% of students are opting for these courses.
- 2.The students are giving better job opportunities after completion of the course by the students.
- 3.The students can attend the classes of the college regularly and can complete the skilled based courses effectively and efficiently.

The skills are the abilities that help professionals to get success in their roles. In the current scenario the students must have business skills, technical and computer knowledge with good communication skills. In order to inculcate these, our college has entered into MOU with ‘NILAYA NGO’ to promote practical training to students which is successfully implemented over past years.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust

within 1000 words

Response:

Our college is affiliated to Savitribai Phule Pune University and we are running B.Com, B.B.A, B.B.A.(CA) courses under the faculty of commerce. We are self-finance college. We charge fees as per university norms. We are providing concession in fees depending on student's individual merit. We are trying to provide as many facilities as we can to the students in our limited resources. we are running college in a rented building at Handewadi, Pune.

The overall development of the students is the top priority of our college, which has been well described in our Vision & Mission statement. The students need education as described in curriculum and extension activities for the holistic development. Our college is established in the year 2008 and we have 3 courses B.Com, B.B.A. & B.B.A. (CA). These courses are under commerce faculty of Savitribai Phule Pune University. Our college is affiliated to Savitribai Phule Pune University and we follow all norms and the conditions laid down by Savitribai Phule Pune University and government of Maharashtra.

The important concept in the present era is employability of the students, accordingly we insist on completion of syllabus and providing skill-based education to the students. For providing classroom education we have well qualified and experienced teachers. We are concentrating on better delivery on curriculum, for these we are using Chalk and Talk method, PPT presentation, Group Discussions among students with regular evolution of the students. The Academic Calendar, Subject Allocation and the Time Table is prepared and declared at the commencement of the college. For better development of the students our college provide good skill-based education to the students, for this we have entered into effective and efficient MOU with NILAYA NGO & other Organisations. Every year we have good number of students completing skill-based courses. The number of the students obtaining the said course is as follows:

Year	2019-2020	2020-2021	2021-2022
No. of Students			
BBA	23	16	27
B.Com	-	-	18
BBA (CA)	08	12	04
Total	31	28	49

The students are to complete the Internship, projects and practical's in academic year, accordingly our students during last 5 years have completed the said requirements as per rules. The number of students completing the said compliance is as follows:

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
No. of Students					
B.Com	03	02	25	108	79
BBA	02	02	07	12	33

BBA (CA)	00	02	01	10	02
Total	05	06	33	130	114

Our college is insisting on the Quality Performance of the students in well-designed Internships & practical, project of the students.

Our college has a strength of 345 during 2021-2022. We have one division each of three courses. Naturally we have a limited strength of the students. On one side as far as generation of revenue it is our limitation but on the other hand because of the limited strength we can concentrate on the performance of the students more seriously and closely is our strength. Our teachers closely monitored the performance of the students and necessary suggestions are being made for the academic growth of the students. Our percentage results during last 05 years speaks the performance of our students and it is reflection of our classroom teaching also.

Percentage Results of the Students of last 05 Years

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Total Students	05	06	33	130	114
Passing Students	05	06	29	107	107
Percentage Results	100%	100%	87.87%	82.30%	93.85%

Even during pandemic period, we have engaged the lectures online through Google meet or Zoom platform. The examination during this period was also conducted online and we were engaged in creating health awareness programme during the said period.

Seminars and Conferences

Our college has one division each of BBA, B.B.A.(CA) & B.com courses, so we have required staff members as per the norms but the number is less. We wish to quote important concept that we have promoted our staff members to participate in the seminars and conferences at national, international, state and university level. The staff is engaged in promoting their own academic standards.

Orientation & Refresher Courses

Our teacher has completed the orientation and refresher courses organised by the statutory university. This is to update their existing knowledge. We are promoting the staff members to participate in the said

orientation & refresher courses.

MOU's with various organisation

Our college has assigned various MOU's with different organisation. This is to increase educational standards of the college. We are trying to make students aware of present academic scenario and trying to inculcate the additional required input to the students in order to increase the employability of the students. We are having students from poor and socially weaker families. Accordingly, it is our social responsibility to make these students employable to uplift their families. We are conducting the courses required for the students to add to their existing knowledge. Presently we are having MOU's with 3 organisations. Our college is providing our own premises to conduct the said courses. Our students are visiting the venue of said organisation in order to complete the required courses. Also we are conducting cultural and sports activities.

Constitution of the various committees

The college has constituted the committees as per the requirements and as per the statutory requirements. These committees are helpful for conducting the various programmes for students. We have especially constituted the committees like Women Redressal Cell for protecting the interest of the women (Girls Students). Also, we have zero tolerance regarding the ragging and such type of Anti-Social elements. We are to state that, till this date there is not a single case reported regarding women section harassment or any ragging case from our college. The committees are committed for the welfare of the students and the promotion of harmony and social equity among the students. We have Registered Alumni Committee.

To conclude in short we wish to say that we are committed to academic excellence.

File Description	Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

Our college is running on the terms of permanent no grant basics. We are self-finance institute. We get no grant from. We are self-financial aspect we are trying to provide the better academic environment. Students from all over Maharashtra and to some extent from outside Maharashtra are taking admission in our college. This has better provided inter students relationship. We have good teaching learning environment and we follow the norms laid down by Savitribai Phule Pune University. and govt. of Maharashtra. Our students are showing good results in examinations. We have better infrastructure facilities and trying to motivate the students in participating sports and cultural activities. The college is providing better opportunity for industrial visit and study tour. So we are committed to attain the education excellence.

Concluding Remarks :

To conclude,

Our College Manangement has linguistic minority status and we abide by all the rules of Government of Maharashtra and Savitribai Phule Pune University.

- The college is following all essential rules framed by the govt. and university.
- The teachers prepare teaching plan and conducts examinations as a part of regular duties assigned to them.
- There is a continuous evaluation process with transparent mechanism as per the rules of Savitribai Phule Pune University.
- Being a self-finance college we are lack of funds but we make no compromise with the academic standards.
- WE are growing from last 5 years consistently because of our leadership and dedication of the staff.